

**Empire College School of Law  
SYLLABUS**

COURSE NAME: LEGAL SKILLS

COURSE NUMBER: C527

PROFESSOR: JEFF BERK  
Ph # 707-565-2443

WHEN: TUESDAY 4-6 (**FIVE CLASSES WILL MEET FROM 3-6**)  
SPRING SEMESTER 2011

UNITS: 2

TEXT: GILBERT LAW SUMMARIES-CALIFORNIA BAR  
PERFORMANCE EXAM SKILLS (5th ED. 1994) - (Out of  
print, available for purchase in the Empire College Bookstore)

GRADING: PASS/FAIL

GRADE

DETERMINATION: COMPLETION OF PRACTICE EXAMS AND FINAL

ATTENDANCE: **STUDENTS MUST ATTEND THE REQUIRED MINIMUM  
NUMBER OF CLASSES TO PASS THE COURSE**

CLASS DESCRIPTION: STUDENTS WILL TAKE FIVE PERFORMANCE EXAMS  
UNDER THREE-HOUR EXAM CONDITIONS. IN THE OTHER CLASSES,  
STUDENTS WILL TAKE ESSAY QUESTIONS, ENHANCE WRITING AND  
ANALYTICAL SKILLS, AND DEVELOP PRACTICAL LAWYERING SKILLS.

GOALS: (1) ENHANCE WRITING AND ANALYTICAL SKILLS.  
(2) DEVELOP SKILLS TO GATHER AND ANALYZE FACTS.  
(3) DEVELOP SKILLS TO APPLY LAW TO FACTS.  
(4) DEVELOP PRACTICAL SKILLS WHILE CONSIDERING  
ETHICAL AND TACTICAL ISSUES

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<u>CLASS</u>	<u>SUBJECT</u>	<u>CHAPTER</u>
JAN 4:	INTRODUCTION	I & III
JAN 11:	LEGAL ANALYSIS	IV
JAN 18:	<b>(Class meets 3-6pm) TAKE PRACTICE EXAM 'A'.</b>	
JAN 25:	REVIEW EXAM A	
	WRITING SKILLS	II
FEB 1:	<b>(Class meets 3-6pm) TAKE PRACTICE EXAM 'B'</b>	
FEB 8:	REVIEW EXAM B	
	FACT GATHERING	V
FEB 15:	<b>(Class meets 3-6pm) TAKE PRACTICE EXAM 'C'</b>	
FEB 22:	REVIEW EXAM C	
	TACTICS AND ETHICS	VI
MAR 1:	<b>(Class meets 3-6pm) TAKE PRACTICE EXAM 2/24/94</b>	
MAR 8:	REVIEW 2/24/94 EXAM	
	CORE COURSE SUMMARIES	
MAR 15:	<b>(Class meets 3-6pm) TAKE PRACTICE EXAM 7/29/93</b>	
MAR 22:	REVIEW 7/29/93 EXAM	
MAR 29:	TAKE ESSAY QUESTION AND REVIEW	
APR 5:	TAKE ESSAY QUESTION AND REVIEW	