

EMPIRE COLLEGE SCHOOL OF LAW

**SYLLABUS**

- COURSE NAME:** IMMIGRATION LAW CLINIC
- COURSE NUMBER:** C541
- HOURS/UNITS:** 30 hours/2 units
- INSTRUCTOR:** Julie Cyphers  
Office Phone Number: (707) 473-8014
- SEMESTER:** Spring 2012
- DAY/TIME:** Mondays, 6:00 – 8:00 p.m.
- REQUIRED TEXT:** **Immigration Law Clinic Course Materials**, available in the bookstore
- GRADING:** Pass/Fail  
In order to receive a passing grade in the clinic, each student must submit a completed U visa petition and I-192 waiver application (if applicable) for submission to USCIS. Each packet should be of the quality deemed acceptable for a licensed attorney in the field of immigration law.
- COURSE DESCRIPTION:** The immigration law clinic is designed to provide students with hands-on, practical experience working on U visa cases for victims of crime. Under the supervision of Professor Cyphers, students will be responsible for all aspects of case management for the clients assigned to them. Responsibilities include performing client interviews, conducting legal analysis, gathering evidence, drafting and filing applications, and maintaining client correspondence. Students are expected to adhere to the rules of professional conduct at all times. This includes maintaining client confidentiality, interacting respectfully with clients, and pursuing all casework in a diligent and timely manner.
- ATTENDANCE:** Regular and punctual attendance is essential for the successful completion of law school. Students should plan to attend every class. Students must attend a **minimum of 80% (12 of 15 classes)** of the class sessions during each semester to be eligible to pass this class. Roll will be taken at each class.

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**CLASS ASSIGNMENTS**  
**Spring 2012**

Week 1:	<b>Overview and discussion of U Visa Regulations and Determining Eligibility</b> Course Materials: U Visa Regulations & USCIS Policy Memos
Week 2:	<b>Grounds of Inadmissibility and Waivers</b> Course Materials: Overcoming Inadmissibility for U Visa Applicants, by Gail Pendleton Handouts – to be provided
Week 3:	<b>Conducting Client Interviews/Ethical Considerations/Rights of Non-citizens</b> Handouts/Class Binder Materials – to be provided
Week 4:	Clinic
Week 5:	Clinic
Week 6:	Clinic
Week 7:	Clinic
Week 8:	Clinic
Week 9:	Clinic
Week 10:	Clinic
Week 11:	Clinic
Week 12:	Clinic
Week 13:	Clinic
Week 14:	Clinic
Week 15:	Completed packets for submission to USCIS due

**ADDITIONAL READING OR ASSIGNMENTS MAY BE GIVEN**